

Employment Application

TRAIL AHEAD PUBLISHING

Applicant Information

Full Name: _____ **Date:** _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Cell Phone: _____ **Email:** _____

Date Available: _____ Social Security #: _____ Desired Salary: \$ _____

Position Desired: _____

How did you hear about this position? _____

Have you ever worked for this company? YES NO
 If yes, when? _____

Are you 18 years old or older? YES NO

Interests/Activities: _____

Education

High School: _____ **Address:** _____
From: _____ To: _____ Did you graduate? YES NO Area(s)
 of Study: _____

College: _____ **Address:** _____
From: _____ To: _____ Did you graduate? YES NO Area(s)
 of Study: _____

Other: _____ **Address:** _____
From: _____ To: _____ Did you graduate? YES NO Area(s)
 of Study: _____

References

Please list three references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____ Email: _____

Previous Employment (list most recent first)

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank: _____ Type of Discharge: Honorable or Dishonorable

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____